

COVENTRY CITY COUNCIL

NOTICE OF INTENTION TO CONSIDER URGENT REPORT TO CABINET OR ITS COMMITTEES IN PRIVATE

1. This notice sets out private reports expected to be considered by Cabinet or its Committees, where 28 clear days' notice of that intention has **not** previously been given because the date by which the report must be considered make compliance with this requirement impracticable.
2. This notice will be published on the Council's website and will be made available at the Council offices at Coventry City Council, Council House, Earl Street, CV1 5RR as soon as reasonably practicable after the agreement of the Chair of the relevant Scrutiny Board has been obtained that the private report is urgent and consideration of it cannot reasonably be deferred.

Where there is no Chair, or the Chair is unable to act, the agreement of the Lord Mayor will be sought (and if there is no Lord Mayor, the agreement of the Deputy Lord Mayor will be sought)

3. The date of the meeting at which the private report is expected to be considered by Cabinet or its Committees, is set out in column 1 of the Schedule and details of the matter for decision are in column 2. The reasons why the report is urgent and cannot reasonably be deferred are set out in column 3 of the Schedule. Information about the councillor whose agreement has been obtained and the date of this agreement are set out in columns 4 and 5 respectively
4. In general, a public report will be published for each Private report, setting out the matter for decision and issues to be considered, excluding any information deemed confidential or exempt.

Director of Law and Governance

Date: 23rd October 2025

1	2	3	4	5	6
Date of Coventry Shareholder Committee Meeting	Matter for decision	Reasons why the report is urgent and cannot reasonably be deferred	Details of person whose agreement has been sought	Date of agreement	Date Published
4/11/25	Fuel Preparation Plant Development	The reason for urgency is to gain authorisation in order to progress the development of the scheme to final contract with the contractor at the earliest opportunity.	Councillor Lloyd – Chair of Scrutiny Co-ordination	23/10/25	23/10/25